

## RULES FOR NON-LICENSED RESEARCHERS IN A CLINICAL SETTING

Non-employees of University Hospitals must be credentialed by the UH Clinical Research Center (CRC) prior to gaining access to the electronic medical record (EMR). As part of that process, this form is to be completed by Research Scholars, Fellows, Coordinators, and other research personnel who do not hold a valid clinical license (e.g. M.D., D.O., R.N.) or corresponding training certificate in the State of Ohio. Access to the EMR will not be granted until this form is reviewed and signed by both the applicant and the applicant's supervising physician.

I, \_\_\_\_\_ [name], as a [**select one**][Research Scholar][Research Coordinator][Research Fellow] [Other (*fill in here*) \_\_\_\_\_], acknowledge, understand, and agree to the following:

- I am applying to be credentialed for purposes of conducting research or educational activities. I will not be granted any clinical privileges
- I do not hold a license to practice medicine, nursing, or any other clinical field in the State of Ohio
- The law prohibits me from providing care or treatment to patients, even if I graduated from medical school or trained as a physician in another country
- My job duties do not require me to perform clinical duties or provide patient care or treatment
- When in a clinical setting, **I am allowed to:**
  - Observe and interact with patients, ask them questions, and record their answers
  - Review the patient's chart, imaging studies, lab results, and other diagnostic reports for research and educational purposes only
  - Prepare documentation for research and educational purposes, including clinical trials
  - Perform laboratory work for research or educational purposes, including clinical trials
  - Participate in grand rounds, morbidity and mortality conferences, and evaluations of adverse patient events
- When in a clinical setting, **I am NOT allowed to:**
  - Hold myself out as a physician or other licensed medical personnel
  - Treat a patient or obtain a patient's consent for treatment
  - Conduct a physical examination of a patient
  - Make a diagnosis or give medical advice
  - Perform histories and physicals (H&P) for treatment purposes, even if attested to by an attending physician or principal investigator
  - Interpret imaging studies, lab results, or other diagnostic data for treatment purposes, even if attested to by an attending physician or principal investigator
  - Make decisions as to a patient's inclusion/exclusion criteria
  - Give orders or make entries in the patient's medical record for clinical purposes
  - Administer anesthesia, controlled substances, intravenous drugs, or other medications
  - Charge money, or anything else of value, for treatment or clinical services
  - Perform any other task that requires a medical, nursing, or other clinical license
- If I fail to follow these rules, my position may be terminated. I may also be guilty of engaging in the unauthorized practice of medicine, a felony crime punishable by jail and monetary fines
- If I ever have questions or do not understand what I am allowed and not allowed to do, I can always receive guidance from my principal investigator, department chairman, CRC office, or the UH Compliance office

By signing below, I certify that I have read,  
Understood, and agree to the above:

As the UH employee primarily responsible for supervising this  
applicant, I certify that I have read and agree to the foregoing:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title